

## BACKGROUND CHECK INSTRUCTIONS

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All host families, and anyone 18 and older in the home (including nanny, au pair or in-home daycare provider) are required to have a Child Protective Services Check (state-specific child abuse clearance) and a Federal Criminal Background Clearance.

The Child Protective Services Check form is state specific.

- Latvia and Ukraine: The Licensed Private Adoption Agency governing hosting paperwork for your country will provide you with specific instructions on how to obtain your CPS Record after this application has been submitted to the appropriate agency.
- Colombia: The Hague Accredited Social Worker performing your Psycho-Social Home Safety Visit will obtain your CPS records as part of their process.

The Federal Level Criminal Background Clearance Request is completed online by the HOST family. P143 and the governing Agency will receive the results within 24 – 48 hours after online submission. Please see the following pages for instructions on submitting your online background checks.

# Background/CPS Check Agreement

I/We, the undersigned, do hereby understand and consent to the licensed child-placing agency and/or the Home Study Agency to conduct various background checks on my/our behalf as required for the approval of a host family.

I/We further consent to these documents being shared with offices such as my/our placement agency, Project 143, or any other office as is deemed necessary.

I/We understand that these background checks include, but are not limited to the following:

- a local criminal history check
- a state level criminal history check
- a child abuse history check for your current State
- a sexual offenders registry check for all States since my/our 18<sup>th</sup> birthday

I/We understand that additional checks may be required at any time.

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DIGITAL SIGNATURE: FATHER

DATE:

DIGITAL SIGNATURE: MOTHER

DATE:

## Federal Background Clearance Instructions

### FEDERAL BACKGROUND CLEARANCE REQUEST

A Federal level background clearance must be completed for BOTH host parents as well as any individuals in your home over the age of 18.

Please use the online process below.

#### VISIT WEBSITE:

[https://www.findoutthetruth.com/custom\\_project\\_one\\_forty\\_three.php](https://www.findoutthetruth.com/custom_project_one_forty_three.php)

(Please note: In the web address above, there are underscores between the words, no spaces.)

**The Project One Forty-Three logo should be clearly displayed on the web page.**

#### STEP ONE:

Select the Project 143 Background Check **OPTION #1** (Item #P143-BG). A fee of **\$25** will be assessed per person/report.

*{NOTE: If you would like to receive a copy of your background check, select option #2 and one will be emailed to you. An additional \$5 fee will be assessed per person/report.}*

#### STEP TWO:

Select **ADD TO CART** and go through the process of payment for the first individual.

#### STEP THREE:

Complete the requested information for the individual needing the background check:

- First Name
- Middle Name
- Last Name
- SSN#
- Date of Birth
- Current State of Residence
- Phone Number
- Email Address
- Company (Project 143)

*{NOTE: Once you have completed entering your data and paying for your report, your results will be forwarded to us within 2-3 days. If there is anything in the report that requires discussion, we will contact you.}*